



# المعهد الإسلامي العالمي بسريلانكا

International Islamic Institute - Sri Lanka

No. 56/5A, Dharmarama Road, Colombo - 06

Telephone : +94 112 055 065

E-mail : info@iiisl.org

## 1. Applicant Details

- Full Name : \_\_\_\_\_
- Address : \_\_\_\_\_
- Telephone : \_\_\_\_\_ Mobile : \_\_\_\_\_
- Date of Birth : \_\_\_\_\_ Place of Birth : \_\_\_\_\_
- Nationality : \_\_\_\_\_ Your Spoken languages : \_\_\_\_\_

## 2. Academic Education Details

- Name of School/College last attended: \_\_\_\_\_
- Address : \_\_\_\_\_
- Telephone: \_\_\_\_\_ Duration attended: \_\_\_\_\_
- Medium of Instruction : \_\_\_\_\_ Last standard acquired : \_\_\_\_\_
- Year and Last month attended : \_\_\_\_\_
- Language(s) spoken by both parents at home : \_\_\_\_\_
- Hand over a copy of the following :
  - Leaving Certificate of last institute attended : Yes / No
  - Character certificate of last institute attended : Yes / No

## 3. Islamic Education Details (if any)

- Name of Madrasa/Darul Uloom last attended : \_\_\_\_\_
- Address : \_\_\_\_\_
- Telephone : \_\_\_\_\_ Duration attended: \_\_\_\_\_
- Completed memorizing the Quran ? Yes / No If yes, How many Juzu'?: \_\_\_\_\_
- Reason for leaving / intending to leave :  
\_\_\_\_\_
- Details of Islamic books studied (in Alim class or Madrasa) and Grades/Level achieved :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Parent / Guardian Information**

- Full Name : \_\_\_\_\_
- Address : \_\_\_\_\_
- Father Residing (Inland / Overseas) : \_\_\_\_\_ Occupation : \_\_\_\_\_
- Telephone : \_\_\_\_\_ Mobile : \_\_\_\_\_
- Work / Office Address : \_\_\_\_\_
- Place of Birth : \_\_\_\_\_ Email : \_\_\_\_\_

**5. Provide References of 2 (two) persons, one must be an Alim**

1. Full Name (Alim) : \_\_\_\_\_

- Address : \_\_\_\_\_
- Institute of Graduation: \_\_\_\_\_ Occupation: \_\_\_\_\_
- Contact Number : \_\_\_\_\_ Relationship to the applicant: \_\_\_\_\_
- Duration of Relationship : \_\_\_\_\_
- Remarks (if any) : \_\_\_\_\_

Signature: ..... Date: .....

2. Full Name : \_\_\_\_\_

- Address : \_\_\_\_\_
- Occupation : \_\_\_\_\_ Contact Number : \_\_\_\_\_
- Relationship to the applicant: \_\_\_\_\_ Duration of Relationship : \_\_\_\_\_
- Remarks (if any) : \_\_\_\_\_

Signature: ..... Date: .....

**Declaration**

The information we have given on this form is true and accurate to the best of our knowledge. We understand that our application will be terminated if we have knowingly given false information.

- Applicant Name : \_\_\_\_\_ Applicant Signature : \_\_\_\_\_
- Parent/Guardian Name : \_\_\_\_\_ Parent/Guardian Signature : \_\_\_\_\_
- Date : \_\_\_\_\_

## **Al-Alim Course Syllabus:**

- Aqeedah
- Tafseer & it's sciences
- Tajweed and Memorizing selected Surahs
- Hadith & it's Sciences
- Fiqh & it's Sciences
- Arabic Grammar & Composition
- Arabic Language & Literature
- History
- Urdu

## **Institute sessions:**

Monday – Friday : 7:30 am – 5:15 pm

## **Fees:**

1. Minimum Registration : Rs. 5000.00
2. Minimum Monthly Maintenance : Rs. 3000.00
3. (Payments to be made by cash only)

## **Advisory Committee**

Ash Sheikh Mufthi Rizvi (Binnoory), President of All Ceylon Jamiyyathul Ulama, Sri Lanka  
Ash Sheikh Ismail Akoo, Principal (Darul Uloom Islamiyyah, South Africa)  
Ash Sheikh Mufthi Abdul Qadir (Darul Uloom Islamiyyah, South Africa)  
Ash Sheikh Faazil Farook (Principal of International Islamic Institute - Sri Lanka)

## **Required Documents**

Copies of the following documents must be accompanied with this application for it to be processed.

1. Birth Certificate
2. Last school report
3. Leaving certificate of the previously studied institute
4. Two most recent passport size photos
5. Medical certificate
6. Student and Parent commitment Letter (drafted by the student) and signed by both.

**(Please don't forget to make a copy for Applicants reference at home)**

## **TERMS AND CONDITIONS FOR ADMISSION AND BASIC RULES AND REGULATIONS**

### **Please make a copy of this for your child's reference**

1. The fee of International Islamic Institute is payable every month. In addition to the obligatory fees, parents are encouraged to contribute generously to help the institute. These monies will be received as donations. All fees and donations paid are non-refundable should a pupil fail to complete a month. This is irrespective of the reason for leaving and also applies in the event that he be expelled by the school.
2. Parents and guardians are expected to demonstrate their commitment to the education process by taking on responsibility for the whole school community by using their skills and aptitude in practical ways which contribute to the institute, its students, teachers and administrators.
3. The institute maintains strict adherence to basic Islamic principles of good conduct, behaviour and respect. Above all, students are expected to respect teachers, staff members and fellow students. Students are to examine and observe the rules of the institute.
4. Students who break the spirit of the rules by inappropriate conduct will be cautioned and the institute retains the right to expel or exclude any student on the basis of continued misconduct.

### **The following are key rules and regulations of the institute:**

1. The student is to dress the uniform of the institute.
2. The student is to maintain his hair in equal length in accordance with Sunnah (Teachings of the Prophet)
3. Students are expected to be punctual in offering the five (5) daily prayers
4. Should a student cause any damage to the institutes' property, parents or guardians are to be held responsible for compensation including full costs of repair.
5. Students are not permitted to leave the institute's premises except during a case of a genuine emergency. A student may obtain permission to leave the premises on producing a letter from his parent or guardian or a proof of a medical appointment.
6. Any student leaving the premises, even for a short period of time, must notify the supervisor or teacher concerned. Any student going out of institute without permission will be cautioned.
7. Absence for a period of (over) two weeks or more will result in expulsion. (except at the institute's discretion with respect to specific circumstances.)
8. The institute retains the sole right to expel or exclude students who breach rules on a regular basis. There will be no recourse from expulsion except at the discretion of the institute. The institute's decision in such cases will be final and students will have no legal remedy against expulsion in such cases.
9. Strict measures will be taken for students entering the institute premises after 7:30 am.
10. Students are expected to observe and act upon the lesson timetable. Attendance at all classes is mandatory.
11. Attendance and punctuality are of utmost importance. A student who is absent will not be permitted to enter class, unless he brings a letter of excuse from parent or guardian or letter from a doctor. Parents are also advised to inform the institute through telephone on the very morning that the student stays absent.
12. Any students having an attendance less than 80% will not be allowed to sit for term exams or will have direct effect on the marks of the term exams.
13. Students are expected and encouraged to follow the Sharia and Sunnah of our beloved Prophet (Peace be upon him) in all aspects of life particular in prayers, dress and social affairs.
14. Missing prayers, smoking, stealing, shaving and trimming of beard(s) are strictly against the spirit of the institute's rules and are deemed to be grounds for expulsion.
15. Strict action will be taken against students who use mobile phones within the institute premises.
16. The institute reserves the right to alter, add to or amend the rules and regulations as and when necessary.
17. Students are advised to go out in the path of Allah, three days a month. The institute has allocated the third week of every month and students are advised to leave from the masjid of their locality. Any student failing to do so should present an excuse letter from parent/guardian.